

St Augustine's Parish Pastoral Council

Liturgy Duty Statement

The Liturgy representative reports to the Parish Pastoral Council on any matters relating to the liturgy within St Augustine's Parish at Yass and Murrumbateman.

It can involve meeting with other parishioners to discuss and coordinate the activities that involve the Liturgy. Subcommittees can be formed as required and involve members such as MC, music ministry, rosters.

This role provides an avenue for feedback to the PPC from parishioners to voice any suggestions or issues.

Assist with providing information or coordinating training to those involved in liturgical activities.

This reporting of this portfolio covers the following areas:

- Music ministry
- Acolytes & MC
- Readers
- Altar servers
- Eucharistic ministers
- Hospitality at Mass
- Coordinating names for those requiring Holy Communion at home visits
- Power pointers
- Rosters for normal weekend Mass
- Other rosters for feast days e.g. Easter, Christmas
- Coordinating/setting up for feast days
- Decorations within the church
- Communion services when priest is away
- Sacraments: First Holy Communion and Confirmation
- Setting up chapel when required for feast days
- Assist the parish priest to set up at Mass when required
- Assistance when visiting clergy are attending
- Provide any feedback from parishioners regarding liturgical issues
- Assist coordinate any training required