

St Augustine's Parish Council meeting minutes

Location:	Hartigan Centre
Date:	28 th April 2021
Time:	7:30
Attendees:	Fr Peter, Peter Cleary, Genevieve Colbert, Sarah Johnston, Bryan Coleborne, Michael Green, Michael Van Wanrooy, Annabelle O'Connell
Apologies:	Lourdes O'Keefe, Bob Nash

Agenda items

- Acknowledgement of Country
 - Bryan

- Opening Prayer
 - Sarah

- Matters arising from the Minutes:
 - Update on the sale of the Wee Jasper (WJ) church
 - o No further development.
 - Holy Week services
 - o Thanks to all for spiritual and COVID safe participation.
 - 'Event Coordinator' role for Lovat Chapel/Hartigan Centre
 - o Annaliese Alexander has taken on looking after the current tenants in the Old Convent building, and is also working with Zuzy to organise bookings and events in the Chapel and H Centre.
 - o As of today Zuzy has registered the Lovat Chapel as a hospitality venue under our COVID plan so that covers all events held in there.
 - Meals on Wheels coordinator
 - o Annabelle has spoken with the Yass MonW coordinator and is happy to help however needed.
 - Clare Barry's employment
 - o Still has not been resolved; however Annabelle has been communicating with Victor Dunn to finalise this asap.

- Confirmation of previous minutes:
 - Michael VW

- Sr Aileen's farewell/Sisters of Mercy celebration
 - Sr Aileen's departure marks the end of 146 years of the Mercy Sisters' presence in Yass, and it is important we mark this appropriately.

- Fr Peter has spoken with some Sisters, and a Mass will be held on Sunday 6th June to honour them and their work. Michael G offered the PAC as a venue for the post Mass celebration.
 - A meeting will be held on Wednesday 5th May to plan for a Mass and celebration following; parishioners to be invited.
 - **ACTION** Annabelle to put a notice in the bulletin inviting parishioners to the meeting.
- Request for change in Parish office hours
 - Zuzy Webster has submitted a request to be paid for an extra day's work in the Parish office, as the amount of work has increased since the last review of the position, 18 years ago.
 - She has been trialling working for an extra day in the last fortnight, at Fr Peter's suggestion, which has worked well.
 - Unanimous agreement from the PPC for this to be formalised.
 - **ACTION** Zuzy to be in the Parish office for 3 days a week, and she will be joining the PPC.
- ACBC National Count of Mass Attendance
 - discussion held as to the most efficient way of doing this, and for the request to have gender and age counted accurately on the 3rd and 4th weekend of counting.
 - the decision was made to have parishioners take 5 minutes to fill out paper slips they are given at the beginning of Mass.
- Planning and Spirituality day, Saturday 15th May.
 - Our facilitator for the day will be Eileen Glass.
 - We will attend Mass together, then move to the H Centre. Our focus will be on our Spirituality, then from that we can move into some planning for the Parish.
 - Fr Peter has requested that we consider the Murrumbateman Mass decision together on that day.
 - We will have a short Commissioning Liturgy for the PPC at 6pm Mass.
- NATSICC Mass Sunday 30th May
 - Bryan and Sarah met with Glenda Merritt a couple of weeks ago, which was the catalyst for this Mass to be organised.
 - Sally Fitzgerald has given details of the Aboriginal parts of the Mass.
- Developing a Parish Safeguarding policy
 - this was the Number One priority from parishioners attending the Parish Plenary Council sessions, and we still do not have one in place.
 - It is a public way of expressing our heartfelt remorse for past wrongs and commitment to change.
 - It is important that we adopt a Safeguarding policy that we can genuinely implement, that will be actioned by all Parishioners and will be maintained.
 - **ACTION** Sarah to contact Maria Hicks from the Archd office to come and speak at the July meeting.
- Discussion of matters arising from submitted reports:
 - See table below

- AOB
 - Yass Ecumenical Ministers meeting
 - Fr Peter submitted minutes from the last meeting held Thurs 22nd April.
 - Main item to note from these is each denomination's contribution to Jessica Fields Youth Ministry role at Yass High. Further discussion needed.
 - Fr Peter will be attending the next Mt Carmel School council meeting to discuss ways of bringing the Parish and School together.

• **Next Meeting: Scheduled for Wednesday 9th June.**

Discussion points/Action items	Owner(s)	Deadline	Status
Ecumenism: - Discussion of details regarding the Aboriginal Mass referred to in report - see above Agenda Item regarding NATSICC Mass.	Bryan		
Education: -Shorter sessions would be ideal for easing back into regular gatherings.	Genevieve		
Liturgy: -further discussion on if and when we can remove the tape blocking off pews. ACTION <ul style="list-style-type: none"> • Fr Peter to contact Tony Percy regarding the Archdiocese's current COVID-safe guidelines for NSW parishes in the Archd. 	Peter C Fr Peter		
Maintenance: No further discussion on report submitted.	Bob		
Mt Carmel School: - No report submitted. ACTION <ul style="list-style-type: none"> • -Resume discussion/resolve decision regarding a Junior CSYMA program at Mt Carmel 	Michael Green Michael G, Fr Peter, Annabelle		
Social: <ul style="list-style-type: none"> • A successful organ concert held in March; a guitar concert being held on 2nd May. 	Lourdes		

<p>Social Justice.</p> <ul style="list-style-type: none"> • See above Agenda Item regarding the development of a Parish Safeguarding Policy. <p>ACTION</p> <p>Sarah to contact Maria Hicks to come and speak to us about how to develop and implement an effective policy.</p>	<p>Sarah</p> <p>Sarah</p>		
<p>Welfare:</p> <p>No further discussion on submitted report.</p>	<p>Michael Van Wanrooy</p>		
<p>Youth:</p> <ul style="list-style-type: none"> - Clare Barry still does not have an employment contract. <p>ACTION</p> <ul style="list-style-type: none"> • Sort this out! 	<p>Annabelle</p> <p>Annabelle with Fr Peter</p>		